



## PERFORMANCE & ENVIRONMENTAL STANDARDS WORKGROUP

### PERFORMANCE AND ENVIRONMENTAL STANDARDS WORKGROUP MEETING

#### Meeting Notes

March 19, 2013

1:00 p.m. – 2:00 p.m.

Ziggurat Room, 2-106, 2nd Floor

**Members Present:** Charleen Fain-Keslar – DGS/PD, Michael A. Banuelos – FTB, Christina Wabinga – CalTrans, John Williams – CalTrans, John Marengo – CTA, Don Mora – DGS/PD, Robin Williams – CalRecycle, Daniel Q. Garza – DGC/PD, Janice Yonekura – DGS/PD

**Guests:** Rhonda Kitchen – DGS/PD

#### 1. Introductions and Attendance

- Daniel Garza welcomed those present and invited all to sign the attendance roster.
- Roundtable introductions were made for those in attendance.

#### 2. PES Charter Review/Edit/Acceptance – Dan Garza

- The background of the PES charter for the workgroup was provided to the members.
- The PES began discussion the comments submitted by FTB and CalRecycle for inclusion in charter.
  - Specific questions were on the use of “PCO” and the appropriate definition, DGS to find correct term.
  - Discussion was held on the need incorporate two new bullets identified by FTB into *Purpose Section*. Bullets were added.
  - Discussion to include SCM Vol 2 & 3 into *Resources Section*. Language was added.

#### 3. CalRecycle/ARB/DGS AB32 Meeting update – Dan Garza

- A brief overview of meeting objective and possible impact on PES’s work was provided to the workgroup.
- A question was asked regarding the use of “best value” in procurements and if it was only for environment, the response was that best value takes everything into consideration.

#### 4. B-18-12 Policy Workgroup Overview– Dan Garza

- A brief overview of B-18-12 which requires policy development to support EO was provided. The expected timeline was provided which is as follows: 4/16 draft policies; 5/6-14: coordinated reviews of policies; 5/15: draft policies completed; July 1: Policies issued.

#### 5. B-18-12 Policy Proposals - Dan Garza

- Janice Yonekura provided and overview of the work she is involved with the Plug Load Policy workgroup.
- Dan Garza provided an update on the EPP Policy workgroup and their tentative goals/targets

which were paint, recycled paper; re-manufactured ink and toner cartridges, a PRIORITY, interior paint and re-refined oil; and also noted that the workgroup was working w/CalRecycle.

**6. Begin to Develop PES Goals/Targets – Dan Garza**

- To begin the process for developing possible future projects for the PES, a presentation was made by Rhonda Kitchen from DGS/PD Pharmaceuticals. Rhonda presented the work underway which includes the development of a Medical Formulary Committee which can be used to aid in the development Leveraged Procurement Agreements and standard specifications such as for gloves.
- Brief discussion ensued regarding the ability of agencies bringing their list of procurements they may need help with to the PES for assistance.

**7. Adjournment – Charleen Fain-Keslar**

- Provided closing remarks and adjourned the meeting at approximately 1:55 p.m.

**8. Action Items**

- Action items for the workgroup:
  - DGS/PD to send out draft of EPP memos developed
  - Review the Policy memos developed and provide comments
  - Forward a copy of your department's purchase plan to assist in developing and prioritizing work outlined in the PES project plan.

**Next PES Meeting  
APRIL 16, 2013  
1:00 pm – 2:00 pm  
Ziggurat, Room 2-106, 2<sup>nd</sup> Floor  
707 3<sup>rd</sup> Street, West Sacramento, CA**